

## **Constitution**

### ***Article I—Basics***

*Section 1:* American Welding Society, Ohio State University Chapter

*Section 2:* The American Welding Society, Ohio State University Chapter (OSU AWS) aims to expose young engineers to the practical side of welding engineering joined with the theory that classroom experiences lack. The OSU AWS also aims to provide opportunities for students to find jobs after completing their college careers.

*Section 3:* Statement of nondiscrimination prohibiting discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines.

### ***Article II—Officers***

*Section 1:* Officers will be elected for the upcoming academic year in the prior April by means of a simple majority vote. Voting will be open to current members.

*Section 2:* An Officer can be impeached and removed from office by his fellow elected officers for reasons such as no longer attending The Ohio State University as a Welding Engineering undergraduate student and/or can no longer dedicate the appropriate time to the organization. A 2/3 vote by the remaining elected officers is required to impeach an officer. Reelection of this position will be completed immediately by means of a simple majority vote following Section 1.

*Section 3:* The officer position is available to any undergraduate Welding Engineering student at The Ohio State University who is willing and able to contribute time and attention to the organization.

*Section 4:* Officer Descriptions:

#### **President**

- Supervise and promote the affairs of the student chapter with the help of the executive committee.
- Preside at student chapter meetings.
- Call meetings as needed.

- Make sure members are notified of forthcoming meetings at least a week prior to the meeting
- Maintain the records and correspondence of his/her office and turn over all records to his/her successor.
- Appoint other duties.
- Complete yearly registration and training with university.

### **Vice-President**

- Maintain the records and correspondence of his/her office and turn over all records to his/her successor
- Assume the duties of the president in his/her absence.
- Take attendance at meetings.
- Serve as the first assistant to the president.
- At the president's direction, accept the responsibility for specific student chapter activities.
- Complete yearly registration and training with university.
- Responsible for other appointed duties.

### **Secretary**

- Maintain the records and correspondence of his/her office and turn over all records to his/her successor.
- Serve as secretary for all executive committee meetings preparing minutes for each.
- Prepare agenda, under direction of the president, for all meetings.
- Keep copy of minutes for records.
- Responsible for other appointed duties.

### **Treasurer**

- Responsible for collecting, dispersing and maintaining student chapter funds.
- Monitor and maintain student chapter financial records and turn over all records and correspondences to successor at end of term.
- Give account reports at committee meetings.
- Submit all deposits in a timely manner.
- Complete mandatory university training.
- Responsible for other appointed duties.

### **FABTECH Chair**

- Plan and organize FABTECH trip.
- Correspond with national AWS regarding registration for FABTECH.
- Handle correspondence with OSU and Material Science Department regarding fundraising.

- Create fliers and notices for meetings regarding FABTECH.
- Responsible for other appointed duties.

### **E-Council Member**

- Attend monthly meeting of Engineer's Council (E-Council).
- Provide information to President and other officers regarding events and funding opportunities offered through E-Council.
- Responsible for other appointed duties.

### **Junior Representative**

- Inform sophomore/junior class of current events.
- Responsible for other appointed duties.

### **Liaison Officer**

- Assist in organization of information sessions with companies visiting Ohio State including:
- Timely announcement of session details using email or other
- Point of contact between students and representatives, mandatory attendance at every session
- Professionally represent student body to continue to attract job opportunities for students

## ***Article III—Membership***

*Section 1:* Any student who attends one AWS event or meeting may be accepted into the OSU AWS. Membership may be granted by talking to a club officer. It is also encouraged to join the National AWS for a \$15 student membership

*Section 2:* In the event of a member graduating or leaving the university, the member will be removed from the organization and given alumni status. In the case of disorderly conduct by a member, removal will be addressed by the officers. A 2/3 vote by the officers is needed for the members removal.

## ***Article IV—Method of Dissolution of Organization***

*Section 1:* All OSU AWS property shall become the property of the Welding Engineering Program at the Department of Materials Science and Engineering in the event of Dissolution of the organization. The WE Program shall inherit any funds left in the treasury as well as assume any debts.

## ***Article V—Amending Constitution***

*Section 1:* The power to amend the constitution lies completely within the elected officer positions. A 2/3 vote will be required to amend the constitution, as well as a minimum of 5 officers present including the president.